



COVID-19 Case Response Protocol

Objective: Implement a response protocol subsequent to notification of a confirmed case of COVID-19 or COVID-19 testing case associated with a Florida State University student, faculty, or staff on campus that prioritizes the health and safety of the community, effectively supports academic/business continuity, and efficiently utilizes University resources.

- **In all instances, students, faculty, and staff should stay home and call their health care provider if they are sick, suspect they are sick, or are experiencing symptoms.**
- **All FSU travel restrictions and instruction to travelers continues to apply.**

I. Response Protocol – Unconfirmed Cases (such as, staff exhibiting symptoms, secondary exposure, not tested and unconfirmed)

Universities and schools are not expected to screen students or staff to identify cases of COVID-19. If a community has cases of COVID-19, local health officials will help identify those individuals and will follow up on next steps.

<https://floridahealthcovid19.gov/schools/>

Employees that have knowledge of or concerns about possible exposure to a COVID-19 case while on campus should contact Tracey Pearson in Human Resources at tpearson@fsu.edu. Students with concerns should contact University Health Services at 850-644-4567 or the Department of Health Hotline at 1-866-779-6121 for further guidance.

- A. Direct Exposure Unconfirmed Case- Employees that believe they have been directly exposed to an individual with COVID-19 should call their health care provider for advice and guidance.
- B. Secondary Exposure Case - Employees possibly exposed to a directly exposed person (a secondary exposure) do not need to self-isolate, but should monitor their own health symptoms. If symptoms develop (fever, cough, difficulty breathing), they should contact a health care provider immediately.
- C. Health Department Contact Tracing - If an employee has not heard from the FDOH or the Leon County Health Department, following the confirmed case of a co-worker they are considered at low risk and there is no need to be tested or self-isolate. Anyone designated as low risk should still pay close attention to their health and practice social distancing, proper hand hygiene, get adequate rest, maintain proper nutrition and stay away from those who are in the [higher risk categories](#).



Those who develop symptoms should self-isolate and contact their health care provider immediately.

II. Response Protocol – Individual Undergoing Testing

Subsequent to the notification of a COVID-19 test case associated with a student, faculty, or staff on campus, the University will identify if facilities require enhanced cleaning and disinfection and will follow University protocols using CDC and EPA guidelines.

Any student, faculty or staff member who have been identified as a person under investigation (PUI) by a healthcare provider should stay home and refrain from coming to campus until receiving clearance from a healthcare provider.

Employees that have knowledge of or concerns about possible exposure to a COVID-19 case while on campus should contact Tracey Pearson in Human Resources at tpearson@fsu.edu. Students with concerns should contact University Health Services at 850-644-4567 or the Department of Health Hotline at 1-866-779-6121 for further guidance.

III. Response Protocol – Possible Contact with Confirmed COVID-19 Case

Subsequent to the notification of a confirmed COVID-19 case associated with a student, faculty, or staff on campus, the University will follow guidance from the Florida Department of Health (FDOH) and the Leon County Health Department to identify all individuals and University facilities/areas deemed to be high-risk contacts. Cleaning and disinfection of the space will be completed according to University protocols, using CDC and EPA guidelines

The FDOH and Leon County Health Department will contact high-risk contacts to offer specific guidance and monitoring. Employees (deemed low risk and not contacted by the Health Dept.) that have knowledge of or concerns about possible exposure to a COVID-19 case while on campus should contact Tracey Pearson in Human Resources at tpearson@fsu.edu. Students with concerns should contact University Health Services at 850-644-4567 or the Department of Health Hotline at 1-866-779-6121 for further guidance.

Any student, faculty or staff member who have been identified as a person under investigation (PUI) by a healthcare provider should stay home and refrain from coming to campus until receiving clearance from a healthcare provider.

IV. Reference and Resources

CDC Cleaning and Disinfection Guidelines

<https://www.cdc.gov/infectioncontrol/guidelines/index.html>



CDC COVID-19 Institutes of Higher Education FAQs

<https://www.cdc.gov/coronavirus/2019-ncov/community/colleges-universities/faq.html>

CDC Hand Washing:

<https://www.cdc.gov/handwashing/index.html>

CDC Infection Control in Healthcare, Home, and Community Settings

<https://www.cdc.gov/sars/guidance/I-infection/healthcare.html>

EPA List of Disinfectants

https://www.epa.gov/sites/production/files/2020-03/documents/sars-cov-2-list_03-03-2020.pdf